



New Horizons Laptop Setup Flow

- Backup user data (if necessary,)
- Remove laptop back panel (Note: track screw pattern!)
- Physically check RAM sticks (ensure proper seating & capacity)
- Inspect/clean cooling fan and heatsink (use compressed air)
- Verify storage drive type and status (SSD preferred)
- Tighten all internal and external screws (ensure structural integrity)
- Replace back panel & test power-on
- Sign In & Press Windows Button, Type “Reset” to install Windows
- Format and partition the primary drive (clean install)
- Complete fresh Windows installation (use standard naming convention)
- Run Windows Update until no critical updates remain
- Install all necessary device drivers (check manufacturer's site)
- Install specialized programs (e.g., Eastlink/Cogeco/Xplore apps)
 - FortiClient
 - Legends
 - Utilocate
 - Oracle
 - Chrome
 - Free Office
- Move NHC Portal Site and Office 365 Icons to Desktop.
- Test all peripherals (Webcam, Mic, USB ports, Wi-Fi/Ethernet)
- Done!